

# **Nailsea Neighbourhood Watch Committee**

## **Minutes of the meeting held on Tuesday 13<sup>th</sup> February 2018 at the Tithe Barn**

Present - Sue Lomax(SL),Colin Oliver(CO),Brenda Dashfield(BD),Jill Collard(JC),  
Nick Hastings(NH),Pam Wakeling(PW),Anne Slade(AS)

### **1. Apologies.**

Tim Holman(TH), Geoff Collard(GC).

### **2. Minutes of the last meeting.**

Minutes of the meeting 14<sup>th</sup> November 2017 were accepted as correct.

### **3. Treasurer's Report.**

Bank balance £5,369.95 with unpresented cheques of £508.50. Subs to date £2,668.00 from 155 funding Schemes with 18 Schemes yet to pay.

CO to arrange a meeting with Sandra Hearne to further the arrangements for her to replace CO as Hon Treasurer, the transfer to take place on 01 June 2018. CO to also meet with the new Auditor, John Hughes, after 10 June 2018.

### **4. Schemes Administrator.**

TH has converted the Database from MS Access to MS Excel. He has agreed to copy the Treasurer of any changes to the Schemes for the Treasurer to update his records. He will also copy details of Coordinator changes to SL for her Coordinator file.

### **5. Schemes Progress.**

6 schemes require a Coordinator 4 of which have received letters, the remaining 2 await letters from Lindsey Stone. TH to advise Lindsay Stone that the Coordinator for Bucklands Batch has resigned due to ill health and we could issue our letters seeking a replacement.

Southfield Road No 2 has a new Coordinator.

### **6. Newsletter.**

The Chair welcomed Gill McConachie to the meeting. Gill along with Tash Tharsini Ganesh has very kindly volunteered to edit the Newsletter, the situation to be reviewed in a year. The editing will be a joint venture one to produce the content and one to produce the format. Lengthy discussion took place regarding the need to update the look of the Newsletter and to attract younger people. The Committee Members agreed that Gill and Tash join the Committee as Ex-Officio members.

## **7. Constitution.**

CO presented a draft Constitution for consideration by the Committee. It was agreed with the following amendments.

a) Para 3 & 4 - Contact Person be replaced with Coordinator.

b) Para 6 .4 - be deleted.

6.5 – 30 to be replaced with 15

c) Para 12.3 – 50 to be replaced with 30

12.4 – 50 to be replaced with 30 and 2% deleted.

These amendments were proposed by NH and seconded by BD.

## **8. AOB.**

1. Sarah Davies had to resign as Newsletter Editor at very short notice. The Chair thanked Sarah on behalf of the Committee for all her help and commitment to Nailsea NHW and wished her well for the future.

2. Street Signs – CO is awaiting permission from N.Somerset Streetlighting to erect new signs for Chapel Barton and Cleeve Place.

3. NHW Website – Committee members have to provide individual passwords due to changeover to HTTPS:// website security. Problems with amending fly out sub-menus and downloading pdf files are to be addressed by Squarezone.

4. NH very kindly agreed to produce the schedules for printing the Newsletter and the NHW meetings.

5. Public Meeting Wednesday March 7<sup>th</sup> – the speaker Colin Stone from Free Wheels has confirmed.

6. Expressions of interest in a visit to the Royal Mint are to be requested in the next Newsletter.

## **9. Date of next meeting.**

The date of the next meeting is Tuesday 10<sup>th</sup> April 2018 at 7.30pm at the Tithe Barn.

The meeting closed at 8.30pm.